



HIGHLANDS COUNTY
BOARD OF COUNTY COMMISSIONERS
 PURCHASING DIVISION
 600 SOUTH COMMERCE AVE.
 SEBRING, FL 33870-3809
 (863) 402-6526 FAX: (863) 402-6735
 web site: www.hbcc.net

PURCHASE ORDER NO. 180503

PAGE NO. 1

THIS PURCHASE ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES
 AND CORRESPONDENCE.

VENDOR: 001423 FAX: 888-708-6555
 XEROX CORPORATION
 PO BOX 827598
 PHILADELPHIA PA 19182-7598

SHIP TO: HIGH CO PARKS & RECREATION DEP
 ACCEPT DELIVERIES M-TH 7AM-4PM
 4344 GEORGE BLVD
 SEBRING FL 33875-5803
 ATTN: GINGER SVENDSEN

REQUESTOR: gsvendse

CONT/BID#: USF ITN#9-13-G

INCLUDE INVOICE OR MAIL TO THE SHIP TO ADDRESS

ORDER DATE: 11/17/17		BUYER: JASOTO		REQ. NO.: 180554R	REQ. DATE:
TERMS: NET 30 DAYS			F.O.B.:	DESC.: DEPT TO SCHEDULE	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
01	3.00	MO	XEROX LEASE - BASE CHARGE FOR 10/01/2017 TO 12/31/2017 S/N: LX5-697248	124.0900	372.27
02	7250.00	EA	BILLABLE BLACK AND WHITE COPIES	.0057	41.33
03	700.00	EA	BILLABLE COLOR COPIES	.0690	48.30

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$	461.90
01	6303 54400	372.27		TOTAL \$	461.90
02	6303 55200	41.33		1. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE. 2. MAKE ALL SHIPMENTS AS SHOWN ABOVE. HIGHLANDS COUNTY BOARD IS EXEMPT FROM STATE SALES AND USE TAX. CERTIFICATE NO. 85-8013878621C-1 FEDERAL TAX EXEMPT NO. 59-6000655 FOR HC BOCC. 3. VENDOR MUST HAVE P.O. IN POSSESSION BEFORE DELIVERY OF ANY MERCHANDISE. 4. SUBMIT MATERIAL SAFETY DATA SHEETS FOR SUBSTANCES FOUND ON THE CURRENT FLORIDA TOXIC SUBSTANCE LIST, IN ACCORDANCE WITH FLORIDA STATUTES CHAPTER 422.106.	
03	6303 55200	48.30			

RECEIVED BY:

DATE