



HIGHLANDS COUNTY
BOARD OF COUNTY COMMISSIONERS
 PURCHASING DIVISION
 600 SOUTH COMMERCE AVE.
 SEBRING, FL 33870-3809
 (863) 402-6526 FAX: (863) 402-6735
 web site: www.hbcc.net

PURCHASE ORDER NO. 180440

PAGE NO. 1

THIS PURCHASE ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES
 AND CORRESPONDENCE.

VENDOR: 001423 FAX: 888-708-6555
 XEROX CORPORATION
 PO BOX 827598
 PHILADELPHIA PA 19182-7598

SHIP TO: CIRCUIT COURT OFFICE - COURTHOUSE
 ACCEPT DELIVERIES M-F 8AM-5PM
 430 S COMMERCE AVE ROOM 209
 SEBRING FL 33870-3701
 ATTN: DUSTIN WELLS-COURT TECH.

REQUESTOR: jasoto
 CONT/BID#:

INCLUDE INVOICE OR MAIL TO THE SHIP TO ADDRESS

ORDER DATE: 11/06/17		BUYER: JASOTO		REQ. NO.: 180494R	REQ. DATE:
TERMS: NET 30 DAYS		F.O.B.:		DESC.: PURCHASING TO SCHEDULE	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
01	4.00	MO	XEROX LEASE - BASE MONTHLY CHARGE ALLOWANCE: NONE PERIOD: 10/01/17 - 01/31/18 MODEL: WC5330PT S/N#: AE9556143	132.3600	529.44
02	8000.00	EA	BILLABLE BLACK PRINTS	.0081	64.80

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$	594.24
01	1000B 54400	529.44		TOTAL	594.24
02	1000B 55200	64.80		1. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE. 2. MAKE ALL SHIPMENTS AS SHOWN ABOVE. HIGHLANDS COUNTY BOARD IS EXEMPT FROM STATE SALES AND USE TAX. CERTIFICATE NO. 85-8013878621C-1 FEDERAL TAX EXEMPT NO. 59-6000655 FOR HC BOCC. 3. VENDOR MUST HAVE P.O. IN POSSESSION BEFORE DELIVERY OF ANY MERCHANDISE. 4. SUBMIT MATERIAL SAFETY DATA SHEETS FOR SUBSTANCES FOUND ON THE CURRENT FLORIDA TOXIC SUBSTANCE LIST, IN ACCORDANCE WITH FLORIDA STATUTES CHAPTER 422.106.	

RECEIVED BY: _____ DATE _____