



**HIGHLANDS COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
 PURCHASING DEPARTMENT  
 4320 GEORGE BLVD.  
 SEBRING, FL 33875-5803  
 (863) 402-6526 FAX: (863) 402-6735  
 web site: www.hbcc.net

**PURCHASE ORDER NO. 100340-1**

PAGE NO. 1

THIS PURCHASE ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES  
 AND CORRESPONDENCE.

V [ 006788 ]  
 E [ BORING BUSINESS EQUIPMENT ]  
 N [ P O BOX 743 ]  
 D [ LAKELAND FL 33802-0743 ]  
 O [ ]  
 R [ ]

S [ BOARD OF COUNTY COMMISSIONERS ]  
 H [ ACCEPT DELIVERIES M-F 7AM-6PM ]  
 I [ 600 S COMMERCE AVENUE ]  
 P [ SEBRING FL 33870-3809 ]  
 T [ ]  
 O [ ATTN: ]

REQUESTOR: dgilbert  
 CONT/BID#:

INCLUDE INVOICE OR MAIL TO THE SHIP TO ADDRESS

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
01	12.00	MO	SERVICE OF 2 TOSHIBA STUDIO 452 COPIES AT \$93	203.0000	2,436.00
02	1.00	EA	ADDITIONAL COPIES THAT EXCEED BALANCE (ESTIMATE ONLY) PUBLIC DEFENDER	150.0000	150.00
<b>PAGE TOTAL</b>					<b>\$ 2,586.00</b>
<b>TOTAL</b>					<b>\$ 2,586.00</b>
00	1003B	54600	2,436.00		
00	1003B	55100	150.00		

1. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE.
2. MAKE ALL SHIPMENTS AS SHOWN ABOVE. HIGHLANDS COUNTY BOARD IS EXEMPT FROM STATE SALES AND USE TAX. CERTIFICATE NO. 85-8013878621C-1 FEDERAL TAX EXEMPT NO. 59-6000655 FOR HC BOCC.
3. VENDOR MUST HAVE P.O. IN POSSESSION BEFORE DELIVERY OF ANY MERCHANDISE.
4. SUBMIT MATERIAL SAFETY DATA SHEETS FOR SUBSTANCES FOUND ON THE CURRENT FLORIDA TOXIC SUBSTANCE LIST, IN ACCORDANCE WITH FLORIDA STATUTES CHAPTER 422.106.

APPROVED BY: 

RECEIVED BY: \_\_\_\_\_

DATE \_\_\_\_\_