



HIGHLANDS COUNTY
BOARD OF COUNTY COMMISSIONERS
 PURCHASING DEPARTMENT
 4320 GEORGE BLVD.
 SEBRING, FL 33875-5803
 (863) 402-6526 FAX: (863) 402-6735
 web site: www.hcbcc.net

PURCHASE ORDER NO. 092324

PAGE NO. 1

THIS PURCHASE ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES
 AND CORRESPONDENCE.

V [004275]
 E [BOGUS PRINTING]
 N [33 RYANT BLVD]
 D [SEBRING FL 33870]
 O []
 R []

S []
 H [HIGHLANDS CO RECYCLING FACILIT]
 I [ACCEPT DELIVERIES M-F 7AM-3:30]
 P [6000 SKIPPER ROAD]
 T [SEBRING FL 33870-5951]
 O []
 ATTN: []

REQUESTOR: plemay
 CONT/BID#:

INCLUDE INVOICE OR MAIL TO THE SHIP TO ADDRESS

ORDER DATE: 09/15/09		BUYER: PL		REQ. NO.: 0	REQ. DATE:
TERMS: NET 30 DAYS		F.O.B.: ORIGINAL TO RECYCLING		DESC.: REQ# 37139 C REED	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
01	1.00	EA	ENVELOPES - SIZE 6 3/4 500 EA	51.0000	51.00
02	1.00	EA	ENVELOPES - SIZE- #10 500 EA AS PER ATTACHED LIST RECYCLING OPERATIONS	51.0000	51.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL \$	102.00
				TOTAL \$	102.00
00	6308 55200	102.00		1. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE. 2. MAKE ALL SHIPMENTS AS SHOWN ABOVE. HIGHLANDS COUNTY BOARD IS EXEMPT FROM STATE SALES AND USE TAX. CERTIFICATE NO. 85-8013878621C-1 FEDERAL TAX EXEMPT NO. 59-6000655 FOR HC BOCC. 3. VENDOR MUST HAVE P.O. IN POSSESSION BEFORE DELIVERY OF ANY MERCHANDISE. 4. SUBMIT MATERIAL SAFETY DATA SHEETS FOR SUBSTANCES FOUND ON THE CURRENT FLORIDA TOXIC SUBSTANCE LIST, IN ACCORDANCE WITH FLORIDA STATUTES CHAPTER 422.106.	

APPROVED BY:

RECEIVED BY:

DATE