



**HIGHLANDS COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
 PURCHASING DEPARTMENT  
 4320 GEORGE BLVD.  
 SEBRING, FL 33875-5803  
 (863) 402-6526 FAX: (863) 402-6735  
 web site: www.hcbcc.net

**PURCHASE ORDER NO. 110516**

PAGE NO. 1

THIS PURCHASE ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES  
 AND CORRESPONDENCE.

V [ 001740 ]  
 E [ ACCURATE REPORTING SERVICE, INC ]  
 N [ 439 ROSE AVE ]  
 D [ SEBRING FL 33870-3760 ]  
 O [ ]  
 R [ ]

S [ BOARD OF COUNTY COMMISSIONERS ]  
 H [ ACCEPT DELIVERIES M-F 7AM-6PM ]  
 I [ 600 S COMMERCE AVENUE ]  
 P [ SEBRING FL 33870-3809 ]  
 T [ ]  
 O [ ]  
 ATTN:

REQUESTOR: plemay  
 CONT/BID#:

INCLUDE INVOICE OR MAIL TO THE SHIP TO ADDRESS

ORDER DATE: 11/17/10		BUYER: PL		REQ. NO.: 0	REQ. DATE:
TERMS: NET 30 DAYS		F.O.B.: DEPARTMENT TO SCHEDULE		DESC.: REQ# 50816 M DRAKE	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
01	1.00	EA	COURT REPORTING & TRANSCRIPTS AS NEEDED (ESTIMATE ONLY) COUNTY ADMIN	650.0000	650.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE	PAGE TOTAL	\$
				<b>TOTAL</b>	<b>650.00</b>
00	2111 53303	650.00			

1. EACH SHIPMENT MUST BE COVERED BY A SEPARATE INVOICE.
2. MAKE ALL SHIPMENTS AS SHOWN ABOVE. HIGHLANDS COUNTY BOARD IS EXEMPT FROM STATE SALES AND USE TAX. CERTIFICATE NO. 85-8013878621C-1 FEDERAL TAX EXEMPT NO. 59-6000655 FOR HC BOCC.
3. VENDOR MUST HAVE P.O. IN POSSESSION BEFORE DELIVERY OF ANY MERCHANDISE.
4. SUBMIT MATERIAL SAFETY DATA SHEETS FOR SUBSTANCES FOUND ON THE CURRENT FLORIDA TOXIC SUBSTANCE LIST, IN ACCORDANCE WITH FLORIDA STATUTES CHAPTER 422.106.

APPROVED BY:

RECEIVED BY:

DATE